



Closed Session Summary
To be included in the minutes in the next Open Meeting

1. Statement of the time, place, and purpose of the closed session:

- a. Time of closed session: June 14, 2021 at 6:30 PM
- b. Place (location) of closed session: Vote to Close (live on Facebook): Mayor and Council Chambers; Meeting: Conference Room
- c. Purpose of the closed session: To discuss Berlin Fire Co. and EMS FY22 draft agreements.
- d. Date and time that we will return to public meeting: June 14, 2021 at 7:00 PM

2. Record of the vote of each member as to closing the session:

- a. Motion to close meeting made by: J. Orris
- b. Seconded by: J. Knerr
- c. Members voting in favor: D. Burrell, S. Nichols, T. Purnell
- d. Members opposed: none
- e. Members abstaining: none
- f. Members absent: none

3. Statutory authority to close session:

- a. This meeting was closed under the following provisions of General Provisions Article § 3-305(b)(14) : Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

4. Listing of each topic actually discussed, persons present, and each action taken in the session:

Topic description	Persons present for discussion	Action taken/each recorded vote
Draft FY22 Agreements: Berlin Fire Co. and EMS	Mayor Z. Tyndall, V-P D. Burrell, Councilmembers J. Knerr, S. Nichols, J. Orris, T. Purnell Town Admin. J. Fleetwood, Town Attorney D. Gaskill, Deputy Town Admin. M. Bohlen, Finance Director N. Saleh	Discussion re: wording of various sections of the documents. No motions/votes.

This statement was made by: Mayor Zack Tyndall, presiding officer

List members who have received open meetings training (at least one member must be in attendance during closed session): Mayor Zack Tyndall, Town Administrator Jeff Fleetwood, Deputy Town Administrator Mary Bohlen, Administrative Manager Kelsey Jensen, and Town Attorney David Gaskill.